Macintosh HD:Users:Lori:Documents:Dejavoo Logo:dejavoo_s.jpg

**Z1** - **EMV Retail Quick Reference Guide**

**For SPIn Secure Payment Integration**



**\*\* Note: Terminal Will Default at “POS ONLINE” Until Transaction is Initiated By POS System \*\***

*These steps have been provided as a guide for assistance.*

|  |  |  |
| --- | --- | --- |
| **Credit Sale** | **Debit Sale** | **Void Transaction** |
| ❶ Terminal “wakes up” & changes from POS Online  ❷ Insert, tap, swipe or manually enter card  ❸ **Press F1** to confirm Sale Amount   * Terminal communicates with the Host * Sends response to POS | ❶ Terminal “wakes up” & changes from POS Online  ❷ Insert, tap or swipe debit card  ❸ Input PIN # on PIN Pad and press **OK**  ❹ **Press F1** to confirm Sale Amount   * Terminal communicates with the Host * Sends response to POS | ❶ Terminal “wakes up” & changes from POS Online  ❷ Insert, tap, swipe or manually enter card  ❸ If prompted input Manager Password (1234 default)   * Sends Response to POS |
| **Return Transaction** | **Settle The Open Batch** | **SPIn Bypass** |
| ❶ Terminal “wakes up” & changes from POS Online  ❷ If prompted input Manager Password (1234 default)  ❸ Insert, tap, swipe or manually enter card  ❹ **Press OK** to confirm Return Amount   * When applicable input PIN and press OK * Terminal communicates with the Host * Sends response to POS | ❶ From the POS ONLINE Screen press the **OK button three (3) times**  ❷ If prompted input Manager Password (1234 default)   * Terminal communicates with the Host * Sends Response to POS | **\*\* Use these steps to process a stand alone transaction initiated from the payment device**  ❶ From the **POS ONLINE** screen press **F1**  ❷ Use the F3 button Highlight **FAVORITES**, press **OK**  ❸ Press the F3 button to highlight **Turn SPIn Bypass On**  and press **OK**.  ❹ The Terminal Displays “Credit l Sale, Enter Amount”  ❺ You are now ready to process a transaction |
| **Battery Indicator** | **Wi-Fi Icon Indicator** | **Call Me Request** |
| Indicates Full Battery  Battery low, needs charging  When battery is charging the battery icon will animate indicating charging is taking place. | Wi-Fi Not Connected    Wi-Fi Connected Successfully | ❶ From the **POS ONLINE** screen press **F1**  ❷ Use the **F3** button Highlight **MANAGED SERVICES**, press **OK**  ❸ Press the **OK** button to select **CALL ME** |

