### CHIP CREDIT SALE

1. Tap **CREDIT** icon
2. Tap **SALE** icon
3. Input amount of the sale and press **OK**
4. Insert Chip Card and confirm the amount

### SWIPE OR MANUAL CREDIT SALE

1. Tap **CREDIT** icon
2. Tap **SALE** icon
3. Input **Sale Amount** and press **OK**
4. Swipe OR Manually Enter Card #
5. Press **OK** to confirm Sale Amount

### DEBIT SALE

1. Tap the **Credit** icon then Tap the **Debit** icon
2. Input **Sale Amount** and press **OK**
3. Insert/Swipe Chip Card
4. When prompted tap “YES”
5. Input PIN # on PIN Pad and press **OK**
6. Press **OK** to confirm Sale Amount

### VOID TRANSACTION

1. Tap the **SALE** then Tap the **Void** icon
2. Input **VOID Amount** and press **OK**
3. If prompted input Manager Password (1234 default)
4. Insert Chip Card
5. When prompted tap “YES”
6. Receipts Print

### RETURN TRANSACTION

1. Tap the **Sale** icon then Tap the **RETURN** icon
2. Input the **RETURN Amount** and press **OK**
3. If prompted input Manager Password (1234 default)
4. Insert/Swipe Chip Card
5. When prompted tap “YES”
6. Receipts Print

### SETTLE THE OPEN BATCH

1. From the idle prompt tap the **Favorites icons** on the display: ⭐️
2. Tap **SETTLEMENT**
3. If prompted input Manager Password (1234 default)
   - Terminal communicates with the Host
   - Settle Report Prints
### Reprinting Receipt

1. From the **Idle Prompt** tap the **Favorites icons** on the display:
   - "\star"
2. Tap **Reprint Receipt** (manager password 1234)
3. Select either **Last, By Transaction** or by **Card number**
4. Select **Merchant or Customer**
5. Receipt Prints

### Wireless Icon Indicators (Mobile Units Only)

<table>
<thead>
<tr>
<th>Indicator</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td><img src="image" alt="GPRS Signal" /></td>
<td>GPRS Signal Strength Indicator (The More Bars, The Better Your Signal GPRS)</td>
</tr>
<tr>
<td><img src="image" alt="Battery" /></td>
<td>Battery Strength Indicator</td>
</tr>
<tr>
<td><img src="image" alt="SIM" /></td>
<td>SIM Indicates Issue with SIM Card (GPRS)</td>
</tr>
</tbody>
</table>

### Wi-Fi Icon Indicator (For Wi-Fi Enabled Units)

- **Wi-Fi Not Connected**
- **Wi-Fi Connected Successfully**

### Printing Reports

1. From the **Idle Prompt** screen Tap the **Reports** icon
2. Tap **REPORTS**
3. Tap **Desired Report** Type
4. **Input Password** (1234 Default) and press **OK**
5. **Report Prints**

### Powering the Terminal On/Off

For **Z9**:

1. From the **Idle Prompt** Tap the **Power**
2. **Tap Power Off**

To **Power Cycle Z6 and Z11**

1. From the **Idle Prompt** Tap the **Power**
2. **Press and Hold the Power Key** on the Keypad, release once terminal begins to reboot.

### Call Me Feature (Must Be Enabled)

1. From the **Idle Prompt** tap the **CALL ME icon** on the display:
2. **Select “CALL ME” and press OK**
3. The terminal sends notification to the help desk and you will receive a call back from a representative with assistance.