

USA Non TouchScreen Models VS Line Z Line  
**EMV Retail Quick Reference Guide**



*These steps have been provided as a guide for assistance.*

**SWIPED OR MANUAL CARD SALE**

- 1 Input **Sale Amount** and press **OK**
- 2 **Swipe OR Manually Enter** Card #
- 3 **Press OK** to confirm Sale Amount  
 - If AVS prompts, input AVS information
- 4 Terminal communicates with the Host
- 5 Receipts Print **STOP**

**CHIP CARD SALE**

- 1 Input **Sale Amount** and press **OK**
- 2 Insert Chip Card  
 - When applicable select application
- 3 **Press OK** to confirm Sale Amount  
 - When applicable select language preference
- 4 **Press F2** to reconfirm sale.  
 - When applicable input PIN and press OK
- 5 Terminal communicates with the Host
- 6 Receipts Print **STOP**

**DEBIT SALE**

- 1 Input **Sale Amount** and press **OK**
- 2 Insert Chip Card
- 3 **Press OK** to confirm Sale Amount  
 - When applicable select language preference
- 4 **Press F2** to reconfirm sale.
- 5 **Press F2** to select **Chequing** Account or **F4** to select **Savings**.
- 6 **input PIN** and press **OK**
- 7 Terminal communicates with the Host
- 8 Receipts Print **STOP**

**VOID TRANSACTION**

- 1 From the **ENTER AMOUNT** screen press **F3**
- 2 Highlight **VOID CR/DB TRANS** and press **OK**
- 3 **Input Password** (1234 Default) and press **OK**
- 4 Highlight **BY TRANSACTION #** and press **OK**
- 5 Input **Transaction #** to be Voided and press **OK**
- 6 **Press F3** to select transaction
- 7 **Press F2** to reconfirm void.
- 8 **Input Password** (1234 Default) and press **OK**
- 9 Receipts Print **STOP**

**RETURN TRANSACTION**

- 1 Press Yellow Backspace Key until Display Reads **RETURN** enter **Amount**
- 2 Input **RETURN Amount** and press **OK**
- 3 **Swipe, Manually Enter** Card or Insert Chip Card
- 4 **Input Password** (1234 Default) and press **OK**
- 5 **Press F2** to confirm return amount  
 - When applicable select language preference
- 6 Receipts Print **STOP**





**SETTLE THE OPEN BATCH**

- 1 From the **ENTER AMOUNT** screen press **F3**
- 2 Highlight **Core Settle Daily Batch** and press **OK**
- 3 Input password if prompted
- 4 Terminal communicates with the Host
- 5 Reports Print **STOP**

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**Dejavoo Systems**  
*Rethinking Transactions.*

REPRINT RECEIPT COPY	ON SCREEN HELP	MY FAVORITES
<ol style="list-style-type: none"> <li>From the <b>ENTER AMOUNT</b> screen press <b>F3</b></li> <li>Highlight <b>REPRINT CR/DB RCPT</b> and press <b>OK</b></li> <li><b>Input Password</b> (1234 Default) and press <b>OK</b></li> <li>Highlight desired <b>option(s)</b> and press <b>OK</b></li> <li>Receipt Prints </li> </ol>	<p>For Immediate assistance with all the Terminal Functions, simply Press the <b>Dot</b> key on your terminal keypad</p>  <p>The <b>Help</b> will appear on the Terminal Display to assist with explanations/ next steps</p> <p>Press the <b>RED X</b> Key to exit help</p>	<p><b>Adding Favorites</b></p> <ol style="list-style-type: none"> <li>Highlight the menu item you wish to save to favorites. Press the  key (located on the bottom left side of the keypad to the left of the zero key)</li> <li>Press the <b>F2</b> to select <b>YES</b></li> <li>Highlight the menu placement to assign favorite to</li> <li>Press <b>OK</b> </li> </ol>
PRINT DAILY REPORT	POWER ON/OFF	
<ol style="list-style-type: none"> <li>From the <b>ENTER AMOUNT</b> screen press <b>F3</b></li> <li>Use the up/down arrows to highlight <b>CORE DAILY REPORT</b> and press <b>OK</b></li> <li><b>Input Password</b> (1234 Default) and press <b>OK</b></li> <li>Report Prints </li> </ol>	<p><b>Power On:</b> Press and Hold <b>F1</b> until unit powers on.</p> <p><b>Power Off:</b></p> <ol style="list-style-type: none"> <li>From the <b>ENTER AMOUNT</b> screen press <b>OK</b></li> <li>Use the up arrow to highlight <b>Power Off</b> and press <b>OK</b></li> </ol>	<p><b>Managing Favorites</b></p> <ol style="list-style-type: none"> <li>From the <b>ENTER AMOUNT</b> screen press <b>OK</b></li> <li>Highlight <b>UTILITY</b> and press <b>OK</b></li> <li><b>Input Password</b> (1234 Default) and press <b>OK</b></li> <li>Highlight <b>MANAGE FAVORITES</b> and press <b>OK</b></li> <li>Highlight the desired <b>option</b> to edit and press <b>OK</b></li> </ol>
PRINT SUMMARY REPORT	WIRELESS ICON INDICATORS (MOBILE UNITS ONLY)	
<ol style="list-style-type: none"> <li>From the <b>ENTER AMOUNT</b> screen press <b>F3</b></li> <li>Highlight <b>CORE SUMMARY REPORT</b> and press <b>OK</b></li> <li><b>Input Password</b> (1234 Default) and press <b>OK</b></li> <li>Report Prints </li> </ol>	<p> <b>Signal Strength Indicator</b>            (The More Bars, The Better Your Signal GPRS)</p> <p> <b>Battery Strength Indicator</b></p> <p><b>SIM</b> Indicates Issue with SIM Card (GPRS)</p>	
<p>Dejavoo Systems            1129 Northern Blvd            Manhasset, NY 11030            1 877-358-6797</p>		<p><a href="http://WWW.DEJAVOOSYSTEMS.COM">WWW.DEJAVOOSYSTEMS.COM</a></p> 