

**Z1** - **EMV Retail Quick Reference Guide**

**For SPIn Secure Payment Integration**



**\*\* Note: Terminal Will Default at “POS ONLINE” Until Transaction is Initiated By POS System \*\***

*These steps have been provided as a guide for assistance.*

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| **Credit Sale** | **Debit Sale** | **Void Transaction** |
| ❶ Terminal “wakes up” & changes from POS Online❷ Insert, tap, swipe or manually enter card❸ **Press F1** to confirm Sale Amount* Terminal communicates with the Host
* Sends response to POS
 | ❶ Terminal “wakes up” & changes from POS Online❷ Insert, tap or swipe debit card❸ Input PIN # on PIN Pad and press **OK**❹ **Press F1** to confirm Sale Amount* Terminal communicates with the Host
* Sends response to POS
 | ❶ Terminal “wakes up” & changes from POS Online❷ Insert, tap, swipe or manually enter card❸ If prompted input Manager Password (1234 default) * Sends Response to POS
 |
| **Return Transaction** | **Settle The Open Batch** | **SPIn Bypass** |
| ❶ Terminal “wakes up” & changes from POS Online❷ If prompted input Manager Password (1234 default) ❸ Insert, tap, swipe or manually enter card❹ **Press OK** to confirm Return Amount* When applicable input PIN and press OK
* Terminal communicates with the Host
* Sends response to POS
 |  ❶ From the POS ONLINE Screen press the **OK button three (3) times**❷ If prompted input Manager Password (1234 default) * Terminal communicates with the Host
* Sends Response to POS
 | **\*\* Use these steps to process a stand alone transaction initiated from the payment device** ❶ From the **POS ONLINE** screen press **F1**❷ Use the F3 button Highlight **FAVORITES**, press **OK**❸ Press the F3 button to highlight **Turn SPIn Bypass On**  and press **OK**.❹ The Terminal Displays “Credit l Sale, Enter Amount” ❺ You are now ready to process a transaction |
| **Battery Indicator** | **Wi-Fi Icon Indicator** | **Call Me Request** |
| Indicates Full Battery Battery low, needs chargingWhen battery is charging the battery icon will animate indicating charging is taking place. |   Wi-Fi Not Connected  Wi-Fi Connected Successfully | ❶ From the **POS ONLINE** screen press **F1**❷ Use the **F3** button Highlight **MANAGED SERVICES**, press **OK**❸ Press the **OK** button to select **CALL ME** |

