










USA

Z1 Restaurant Quick Reference Guide




CREDIT SALE	DEBIT SALE	TICKET ONLY SALE
<p>1. From the CREDIT SALE ENTER AMOUNT enter credit sale amount and press OK</p> <p>2. Insert, Tap, Swipe OR Manually Enter Card #</p> <ul style="list-style-type: none">- If AVS prompts, input AVS information- If Prompted for TIP input TIP Amount <p>3. Terminal communicates with the Host</p> <p>4. Response Displays </p>	<p>1. From the CREDIT SALE ENTER AMOUNT Press the F3 Key</p> <p>3. Press the F3 Key to highlight DEBIT and press OK</p> <p>4. Input the Debit Sale Amount and press OK</p> <ul style="list-style-type: none">- If Prompted for TIP input TIP Amount <p>5. Insert, Tap or Swipe Card #</p> <p>6. Input PIN # on PIN Pad and press OK</p> <p>7. Response Displays </p>	<p>1. From the CREDIT SALE ENTER AMOUNT</p> <p>2. Press the  yellow arrow key</p> <p>3. Scroll using the F3 Key to highlight TICKET and press OK</p> <p>4. Input the ticket Amount and press OK</p> <p>5. Input previously obtained AUTH CODE and press OK</p> <p>6. Insert, Tap, Swipe OR Manually Enter Card #</p> <p>7. Response Displays </p> <p>** If/when prompted for Password, default is 1234</p>
VOID TRANSACTION	RETURN TRANSACTION	SETTLE THE OPEN BATCH
<p>1. From the CREDIT SALE ENTER AMOUNT</p> <p>2. Press the  yellow arrow key</p> <p>3. Scroll using the F3 Key to highlight VOID and press OK</p> <p>4. Input the Amount to be Voided and press OK</p> <p>5. Press F1 to confirm Void Amount</p> <p>6. Insert, Tap, Swipe OR Manually Enter Card #</p> <p>7. Response Displays </p> <p>** If/when prompted for Password, default is 1234</p>	<p>1. From the CREDIT SALE ENTER AMOUNT</p> <p>2. Press the  yellow arrow key</p> <p>3. Scroll using the F3 Key to highlight RETURN and press OK</p> <p>4. Input the Amount to be RETURNED and press OK</p> <p>5. Press F1 to confirm Void Amount</p> <p>6. Insert, Tap, Swipe OR Manually Enter Card #</p> <p>7. Response Displays </p> <p>** If/when prompted for Password, default is 1234</p>	<p>1. From the CREDIT SALE ENTER AMOUNT press the OK button three (3) times.</p> <p>3. Input Password (1234 Default) and press OK</p> <p>4. Terminal communicates with the Host</p> <p>5. Response Displays </p>

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VIEW DAILY REPORT


1. From the **CREDIT SALE ENTER AMOUNT** screen press **the OK button**
2. Scroll using the **F3 key** scroll to highlight **REPORTS** and press **OK**
3. Highlight **DAILY REPORT** and press **OK**
4. Report Displays
5. Use the F3 button to scroll 

POWER ON/OFF





- POWER ON:**
PRESS AND HOLD F1 UNTIL UNIT POWERS ON
- POWER OFF:**
PRESS AND HOLD F1 UNTIL UNIT POWERS OFF

MY FAVORITES

Adding Favorites

1. Highlight the menu item you wish to save to favorites. Press the F1 Key
2. Press the F1 to select **YES**
3. Use the **F3 key** to highlight the menu placement to assign this favorite to.
4. Press **OK** 

INDICATOR ICONS

-  Battery Strength Indicator
-  Needs Charging
-  WiFi Connected
-  Wifi Not Connected


BlueTooth Connectivity

When the Z1 is connected to your mobile Device via bluetooth it will read **"Bluetooth Connected"** on the display.

EDIT TIPS FROM THE Z1

1. From the **POS ONLINE** screen press F1
2. Use the **F3** button Highlight **FAVORITES**, press **OK**
3. Highlight **Cr/Db Edit Tips** and press **OK**
4. Highlight Desired Edit Method and press **OK**
5. Add tip amount to desired transaction and press **OK**

Managing Favorites

1. From the **CREDIT SALE ENTER AMOUNT** screen press **OK**
2. Scroll using the **F3 key** scroll to select **UTILITY** and press **OK**
3. **Input Password** (1234 Default) and press **OK**
4. Scroll using the **F3 key** scroll to select **FAVORITES** and press **OK**
5. Scroll using the **F3 key** scroll to select the desired **option** to edit and press **OK** 

Accessing Favorites

1. From the **CREDIT SALE ENTER AMOUNT** screen press F1
2. Use the **F3 key** to highlight Favorites and press **OK** 